HOffice means 30 minute half office hour, but HOffice?? means you have to ask me in class to wait for you. If your schedule is not completely compatible with these office hours chosen to serve as many students as possible, appointments can be made by request at the end of class.

**MATH 1500**: Calculus I (with MAPLE V)

Textbook: *Calculus: Early Trancendentals, Edition 5e* by J. Stewart
[sections 1:1–6, 2:1–9 (omit 4), 3:1–11 (omit 9), 4:1–9 (omit 8)]

MAPLE V text: *CalcLabs with MAPLE for Stewart’s Calculus: Single Variable* by Boggess et al
[Chapters 1–4]

Final Exam Mon, Dec 20 8:00 - 10:30

**Quiz and Test** Absences: Notify me in advance (if possible) in person or by phone/voice-/e-mail. If not possible to anticipate absence, call/e-mail the same day if possible and if necessary explain in person at next available occasion. No valid excuse means 0 (zero). If your excuse is valid a makeup test will be arranged. Freshman note mandatory class attendance rule [excuse note from VPAA office!]. All students: excessive absence coupled with poor performance will result in a grade penalty. All students are held responsible for all class material. See course web site in My Classrooms.

**Homework**: READ the book carefully before doing homework. Keep a notebook or looseleaf binder or something in which to record your worked homework problems. Homework will not usually be collected, but is to your advantage to do it: it is the only way for the concepts to sink in. Bring your notebook/binder/something to office hour when seeking help. [Common MAPLE assignments will be collected via email done in groups of 2 or 3 and count as 10 percent of grade. Keep a backup copy!] Not doing homework will have a snowball effect in derailing your understanding in the course. (When under time pressure at least do some key problems when they are assigned. Finish the rest as soon as you can.)

**GRADES**: Short weekly quiz will monitor your understanding of the homework and class material. 3 hour tests (maybe 1 takehome) plus final exam will largely determine your grade. Lowest quiz grade, lowest of first two test grades dropped only if the subsequent test grade is higher. A formula like

\[ .10(\text{quiz/hw avg}) + .10(\text{MAPLE hw/proj avg}) + .50(\text{test avg}) + .30(\text{final exam}) \]

will be used to compute your raw number grade which has only a relative significance. (I may weigh the final more or less depending on the circumstances.) Letter grades will be assigned in as intelligent a fashion as possible, based on an impression of absolute and relative performance. Individual student progress (and decline!) is also weighed by hand, with emphasis on a cumulative final examination to measure some mastery of the whole course content.

**In class tips**: Don’t try to write down everything—it’s “all” in the book (or handouts)—unless you have to for your study style. Instead try to understand what I say as I say it and capture the ideas rather than stumbling in the details. Ask a question or slow me up if you are confused. If you don’t, you are wasting an opportunity to do better. Communicate with me, during class or at least after class. Tell me what is unclear. Remember: mechanical calculations can be done by machines; you need to learn the ideas to think for the machines in applying them.